# Academy logo

# **ACADEMY Planning & Reporting Document 2016**

**Report to Council December 31, 2016**

**Financial Summary**

(For details, see pages 9-10)

Balance as of January 1, 2016 $8,798.79

Revenue Jan 1 – Dec 31, 2016 $12,949.39

Expenses Jan 1 – Dec 31, 2016 $2,093.17

Balance as of December 31, 2016 **$19,655.01**

**Academy Office Bearers**

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| **Director and Board Chair** | **Telephone** | **Skype address** | **E-mail** |
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| **Associate Director, Finances** | **Telephone** | **Skype address** | **E-mail** |
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| **Associate Director, Curriculum and Media** | **Telephone** | **Skype address** | **E-mail** |
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| **Secretary** | **Telephone** | **Skype address** | **E-mail** |
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| **SIRG Coordinator** | **Telephone** | **Skype address** | **E-mail** |
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| **Past Chair** | **Telephone** | **Skype address** | **E-mail** |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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| Bea Maes |  |  | Bea Maes (bea.maes@kuleuven.be) |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
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**2016 Academy Activities**

**Planning**

**Possible**

**Confirmed**

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| **2016 Academy Events – Planned and Possible (trainings, lectures, workshops)** | | | | | | | |
| **Site** | **Date(s)** | **Sponsor /**  **Main contact** | **Funding and surplus / cost** | **Topic and Presenter(s)** | **Logistics** | **Format** | **Status** |
| Chai-yi, Taiwan | May 19 | National Chung Cheng University | Cost neutral | Aging, Dementia, and Planning for Later Life | Matt Janicki key organizer | Colloquium | Completed successfully. |
| Lagos, Nigeria | June 22-25 | Disability working group  Ani Bassy-Eyo |  |  | Paul Ajuwon helping to discuss. |  | Have been invited to participate in another conference. Have responded. Wil proceed with great caution. NO MOVEMENT ON THIS. |
| AmsterdamNetherlands | July 4-15 | Disability Studies in Nederland  - Alice Schippers | Cost neutral | Disability and Arts-Based Research  - Alice Schippers and Gert van Hove | Ivan Brown key organizer | Two-week lecture series during summer school program. | Summer school program cancelled due to low enrollment. |
| Chicago  USA | July 11 | American Association on Developmental Medicine and Dentistry  Matt Janicki | Rooms / AV provided free by AADMD.  In kind:  - Matt Janicki: $637.70  - Ivan Brown:  $767.89  - Universities of speakers for workshops1 and 2.  Surplus after expenses:  $600 (est.) | 1. Supporting People with Developmental Disabilities during Hospitalization and Transitions  - Barbara Pilarcik  2. HealthMattersTM Program Initiative: Supporting a Community of Health and Wellness for People with Disabilities  - Beth Marks, Lindsey Catherine Mullis, Kristin Krok  3. Enhancing Quality of Life in IDD: Going Beyond Health-Related Quality of Life  - Ivan Brown, PhD, Centre for Applied Disability Studies, Brock University, Canada. | Matt Janicki key organizer | Three 3-hour workshops on July 11 | Completed successfully.  Plans made to collaborate next year in Houston, Texas, USA |
| ANFFAS  Italy | ?? |  |  |  |  |  |  |
| Melbourne,Australia | August 19 | IASSIDD World Congress | Surplus expected | 1. Transition to Retirement: A Guide to Inclusive Practice  Roger J. Stancliffe, Nathan J. Wilson  2. Enhancing Quality of Life at Home and at School  Roy Brown, Rhonda Faragher, Ivan Brown  3. Social Media and People with Disabilities  Susan Balandin, Bronwyn Hemsley  4. Understanding the Role of Epigenetics in Health and Disability  Jozef Gecz, Jeff Craig, W. Ted Brown, Terry O’Brien  5. People with Intellectual Disabilities as Suspects and Offenders  Glynis Murphy, Jane McCarthy, George Woods, Peter Langdon  6. Assessing Risk for Sexually Inappropriate Behaviour: ARMIDILO-S, a New Tool  Douglas Boer  7. Arts-Based Research: A Knowledge Translation Approach  Angela Dew, Louisa Smith  8. The Why, Where and How of an Inclusive Approach to Disability Research  Patricia O’Brien  9. The Ins and Outs of Writing and Publishing a Journal Article  Susan Balandin, Glynis Murphy, Angela Hassiotis | - 1 day post congress workshops.  - Other workshops in Australia and New Zealand | Aug 19 | Completed successfully. |
| Sydney Australia | August 23 | Down Syndrome Association of New South Wales /  Catherine Pedler  Roy Brown | Travel costs covered. Possible donation to Academy. | Down syndrome  Quality of Life for Individuals and Families: A Lifespan Approach  -Roy Brown, Nancy Jokinen | Roy Brown key organizer | 1-day workshop | Completed successfully. |
| Singapore | August 26-27 | Rainbow Centre /  Malcolm Wong  Roy Brown | 40% of surplus | Quality of life for individuals and families who have children with intellectual and developmental disabilities: Professional issues and involvement.  Quality of life for individuals and families who have children with intellectual and developmental disabilities: Parent and personal issues.  - Roy Brown | Roy Brown key organizer | 2 half-day workshops | Completed successfully. |
| Singapore | Sep 5-6 | Rainbow Centre  Malcolm Wong  Sue Balandin | 40% of surplus | 1. Social media and ID 2. Mealtime management | Sue Balandin key organizer | 2 half-day workshops | Completed successfully. |
| Zagreb  Croatia | October 21 | QOL and CPP SIRGs /  Julie Beadle-Brown  Alice Schippers  Ivan Brown  Anamarija Zic Ralic | Cost neutral | Program being developed. | Ivan Brown Academy contact | 1 day lecture series | Completed successfully.  This is in conjunction with the joint Roundtable of the QOL and CPP SIRGs |
| Maribor, Slovenia | October 24 | Department of Special Education, University of Maribor  Prof Majda Schmidt | Cost neutral | Quality of life applications  Main theoretical models in ID  -Ivan Brown |  | One 2-hour lecture | Completed successfully. |
| Warsaw, Poland | November 25 | Polish Association on Intellectual Disabilities  Anna Ferkowska-Mankewicz | Academy will pay for two speakers flight and hotel. | Employment and intellectual disabilities  Speakers: Fabrizio Fia (Italy) and Judith Hollenweger (Switzerland) | Two key note lectures. Ivan Brown main contact | 1 hour each to begin a one-day conference | Completed successfully. |
| India  Kolkata Chennai Delhi and Pune | November | Sue Balandin | Cost neutral |  | Sue will be visiting the host organization, and will add on two workshops to her visit.  Chief organizer: Sue Balandin |  | Invitation received  Not carried out, but will reconsider in 2017 |
| Singapore | November 21-25 | Ken Poon  Rhonda Faragher | Some income for Academy |  |  |  | Not carried out, but will do other training in 2017. |

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| **2016 Other Academy Activities** | | | | |
| **Initiative** | **Description** | **Leader/Contact** | **Cost implications** | **Status** |
| Website update | Update and reorganize website | Ivan Brown  Angela Hassiotis | None. | Updating of material continued. |
| Video and Media Resources | A website section has been added. Purpose: to make resources available free and without permissions for educational purposes to IASSIDD members and website visitors. A committee adjudicates submissions for professional merit and scientific content. | Angela Hassiotis  Ivan Brown | No costs at present. The Academy posts new listings. | Goal: Add movies, books, video resources in 2016.  Results: Material gathered. Will add to website in 2017. |
| Educational materials from workshops | Generate products from our workshops and lectures that can be used for distance education and online learning. | Ivan Brown  Academy executive | Possible income source. | Goal: Add one piece from each SIRG  - Plan trainings with Doug Boer  - Plan video training with Michael Perlin  Results: Not completed but plans underway. |
| Expand Academy Partner Organizations | Academy Partner Organizations sponsor at least one Academy event each calendar year. | Ivan Brown and Board | Potential cost savings, as partner orgs cover travel costs. | Results: Four new partner organizations added |
| Plan joint event with 5 SIRGs | Joint training event or lecture | Academy Board and SIRG Chairs | Possible small income. | Roundtable with CPP and QOL SIRGs in Zagreb, Croatia Oct 21. |

**2017 Planned Academy Activities**

**Planning**

**Possible**

**Confirmed**

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| **2017 Academy Events – Planned and Possible (trainings, lectures, workshops)** | | | | | | | |
| **Site** | **Date(s)** | **Sponsor /**  **Main contact** | **Funding and surplus / cost** | **Topic and Presenter(s)** | **Logistics** | **Format** | **Status** |
| Dublin, Ireland | ?? | Geraldine Boland |  | Bereavement and people with ID |  |  | Sep 26 / 16  Inquiry about process  New workshop form sent. |
| Houston, USA | June 5 | American Academy on Developmental Medicine and Dentistry  - Matt Janicki |  |  | Post-conference workshops | Several 3-hour workshops |  |
| Bangkok, Thailand | Nov 12? | IASSIDD Regional Congress |  |  |  | 1 day, several workshops |  |
| Singapore | Nov 27 | Rainbow Centre |  |  |  | Workshops  1 day |  |
| Jakarta, Indonesia | ?? | DSiN / Marie-Sol Reindl;  University of Indonesia |  |  |  | Workshop series |  |
| Plovdiv, Bulgaria | ?? | PIMD SIRG  Bea Maes |  |  |  | Workshop series |  |
| Zambia |  | University of Zambia  Masauso Chirwa |  |  |  | TBD |  |
| Uganda |  | HoGent (Belgium)  Marco Lombardi |  |  |  | Summer school |  |

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| **2017 Planned Other Academy Activities** | | | | |
| **Initiative** | **Description** | **Leader/Contact** | **Cost implications** | **Status** |
| Website update | Update and reorganize website | Ivan Brown  Meaghan Edwards | None. | Updating of material will continue. |
| Video and Media Resources | A website section has been added. Purpose: to make resources available free and without permissions for educational purposes to IASSIDD members and website visitors. A committee adjudicates submissions for professional merit and scientific content. | Angela Hassiotis  Ivan Brown | No costs at present. The Academy posts new listings. | Goal: Add movies, books, video resources in 2017. |
| Short Educational materials from SIRGs and workshops or lectures | Brief summaries on video / ppt with sound from SIRGs, and from workshops or lectures presented. | Ivan Brown  Academy executive | Possible income source. | Goal: Add one piece from each SIRG  - Plan trainings with Doug Boer  - Plan video training with Michael Perlin |
| Add 2 new Academy Partner Organizations | Academy Partner Organizations sponsor at least one Academy event each calendar year. | Ivan Brown and Board | Potential cost savings, as partner orgs cover travel costs. |  |
| Plan 5 joint events with SIRGs | Joint training event or lecture | Academy Board and SIRG Chairs | Possible small income. | Roundtable with CPP and QOL SIRGs in Zagreb, Croatia Oct 21. |
| Initiate International Visits Program | Set up website.  Accredit at least 5 organizations.  Arrange for up to 5 visits. | Ken Poon  Meaghan Edwards  Marco Lombardi  Henry Kwok | None. |  |

**Academy Budget January to December 2016**

**SUMMARY Planned Actual\***

**(to Dec 31/16)**

**Cash on hand January 1, 2016 $8,798.79 $8,798.79**

**Income in 2016 $9,003.00 $12,949.39**

**Expenses in 2016 $5,750.00 $2,093.17**

**Surplus / (loss) in 2016 $3,253.00 $10,856.22**

**Cash on hand / earned, to come December 31, 2016 $12,086.65 $19,655.01**

**DETAILS: 2016 Income and Expenses**

**Income**

Melbourne workshops $6,500.00 $10,452.34 To be transferred in 2017 from main IASSIDD account.

Sydney workshops (Down Syndrome Ass. Donation) $500.00 $233.76 Donation received from DSA November 2, 2016

Chicago workshops $1,000.00 $246.50 To be deposited in 2017.

Singapore workshops (Roy Brown) $1,000.00 $2,015.13 Surplus received from Rainbow Centre Oct 27, 2016

Singapore workshops (Susan Balandin) $0.00 $0.00 Included in the amount in the line above.

Interest (Savings) $3.00 $1.66

Other ( ) $0.00 $0.00

TOTAL INCOME **$9,003.00 $12,949.39**

**Expenses**

Travel Council meeting Melbourne $2,000.00 $0.00

Travel for Academy events (Executive rep) $1,000.00 $0.00

Travel for Academy business $0.00 $0.00

Travel support for Academy speaker (F. Fea, J. Hollenweger) $2,000.00 $504.39 Paid in 2017

Travel reimbursement (F. Fea) $0.00 $156.01 Paid in 2017

Academy administrative costs $0.00 $0.00

Office and secretarial $0.00 $0.00

Bank fees $150.00 $0.00

Foreign item adjustments $100.00 $0.00

Other (Zagreb catering) $500.00 $1,432.77 $$2272.77 paid 2017, + $420 QOL SIRG + $420 CPP SIRG

TOTAL EXPENSES **$5,750.00** **$2,093.17**

**Surplus / (loss) for 2016 $3,253.00 $10,856.22**

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**\* OUTSTANDING ASSETS AND DEBTS**

**Outstanding assets (money owed to Academy) in 2016 budget $10,698.84**

**Outstanding debts (money Academy owes) in 2016 budget $2,093.17**

**Outstanding assets (debts) $8,605.67**

**Balance per bank statement December 31, 2016 $11,049.34**

**Total assets December 31, 2016 $19,655.01**

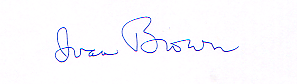
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**2017 Budget Forecast being developed in 1st quarter of 2017, pending confirmation of events.**

**Other issues of note, or issues for Council or IASSIDD Executive to pursue**

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| **Comments** |
| Feedback from hosts, presenters, and workshop participants has been overwhelmingly positive.  There were many more people who offered to volunteer for the Academy events than we could use.  Some minor changes will have to be made to the Academy portions of the IASSIDD by-laws to accommodate one error and recent changes to the executive committee. |
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## **Signed: Academy Director and Chair, Board of Directors**



Ivan Brown, Director, IASSIDD Academy